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3rd February 2022

Dear Parent/Carer (Year 5)

Year 5 Residential Visit to Robinwood Activity Centre, Todmorden
Wednesday 11th May to Friday 13th May 2022

Confirmation of Final Cost and Outstanding Balance

We can now confirm that the total cost for the Year 5 residential visit to Robinwood Activity Centre is **£261.73**, which includes all meals and transportation. A full itinerary and activity list will be sent nearer the time.

The non-refundable deposit of £95.00 has already been paid.

The balance of £166.73 is now due and may be paid online using [ParentPay](#). You may pay in instalments up until the deadline of Wednesday 16th March. [ParentPay](#) will show your reducing balance after each payment. Please note, should you decide not to send your child once this payment has been made, this payment is non-refundable.

We are aware that this is a short payment time frame. In view of this, please contact the School Office if you would like to speak confidentially regarding the possibility of a payment plan.

As I am sure you can appreciate, the visit would not be economically viable and therefore could not take place should these contributions fail to materialise. However, our policy is that no student should be discriminated against by virtue of his or her inability to pay. Parents in receipt of Income Support or a similar benefit should contact us in the knowledge that the matter will be dealt with in the strictest confidence.

Should you have any queries regarding the above visit, please call into the Office to arrange a mutually convenient time to speak to the Year 5 staff.

Thank you for your continued support.

Yours sincerely

Hannah Stephenson

Head Teacher

On behalf of the Year 5 Team